

# COVID-19 Return to Work Safety Guidelines

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With the easing of restrictions on non-urgent care, we are now available to treat all patients whether urgent or non-urgent.

As we begin to see more patients, we understand that there is still a risk for infection. With this in mind, we have implemented the following measures to keep our patients and our staff safe:

## Telemedicine

- Online and phone consults may be available to all patients to minimize office traffic and facilitate single visit treatment.

## Updated Scheduling Process

- An updated scheduling process will help ensure that social distancing in our reception areas can be followed. Visitors to our facilities will be limited to only those essential for the patient's physical or emotional well-being and care.

## Patient and Visitor Safety

- All patients and visitors will be required to wear a facemask or cloth face covering while in the facility. Hand hygiene supplies will be available and their use encouraged during office visits. Visitors access to the office will be limited to the patient's room or other areas designated within the facility.

## Staff and Patient Screening

- We will be assessing each patient and staff member's risk for infection with a questionnaire upon entry to our offices. If you, anyone in your family, or anyone you have been in contact with is experiencing fever, respiratory symptoms or shortness of breath or has tested positive for COVID-19, please notify us before coming to the office.

## Strict Hand Hygiene

- Hand hygiene guidelines will be followed by all staff members and strongly encouraged for office visitors.

## Personal Protective Equipment

- Gloves, eye protection and appropriate clinical covers are required for all staff members. Clinical employees will wear N95/ KN95 masks, gloves, eye protection and gowns or laboratory wear. Gloves and gowns will be disposed of after each patient. Non-clinical employees will wear Level 1, 2, or 3 masks and gloves.

## Updated Cleaning Protocols for Patient and Visitor Areas

- Because of the nature of our practice, all equipment which involves patient contact during clinical use is heat sterilized. Facility equipment such as x-ray machines, clinical chairs, and room surfaces are thoroughly disinfected with hospital-grade disinfectants following every patient contact.
- Cleaning and disinfection procedures using EPA-registered, hospital-grade disinfectant will be performed in clinical and non-clinical areas between each patient. High touch surfaces or objects through the office such as door handles, chairs, desks, elevators, and bathrooms will be disinfected throughout the day.

We appreciate you trusting us with your care. If you have any questions, please do not hesitate to ask.

